**SAAFE Scholarship Travel Booking Form**

In order for AINSE to arrange return flights to France for research purposes, this form should be completed and returned to travelbookings@ainse.edu.au **where possible** **no later than 60 days prior** to your planned stay.

AINSE will book one return economy flight ticket that coincides with the approved research period, and will utilise a carrier providing the most effective routing and cost.

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| Visitor Information |
| **Name:** | Enter your full name here. |
| **Date of birth:** | Click or tap to enter a date. |
| **Email address:** | Enter your email address here. |
| **University/Institution:** | Enter your university/institution here. |
| **Mobile:** | Enter your mobile phone number here. |
| **Home Postcode:** | Enter your home postcode here. |

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| Flight Details |
| **Departure City:** | Enter the city from which your initial flight departs. |
| **Arrival City (France):** | Enter the city in which your initial flight arrives. |
| [ ]  I confirm that I hold the required VISA for undertaking this visit. *Please attach a copy of the VISA.* |
| [ ]  I confirm that I hold the required insurance for undertaking this visit.*Please attach a copy of the confirmed Insurance coverage.* |

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| Confirmed Research and Travel Dates |
| **Research commencement date:** | Click or tap to enter a date. |
| **Research cessation date:** | Click or tap to enter a date. |
| **Date of arrival in France:*****No earlier than 2 days prior to research commencement*** | Click or tap to enter a date. |
| **Date of departure from France:*****No later than 2 days after research cessation*** | Click or tap to enter a date. |
| [ ]  I confirm that I hold confirmation from the Host Institution to undertake this visit.*Please attach written confirmation from the Host Institution with the start and end dates included.* |

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| Flight Booking Information |
| **Passenger name:***(as appears on your Passport in full)* | Enter your full name here, as it appears on your Passport. |
| [ ]  I acknowledge that AINSE will not make any ticket changes after the initial booking unless they relate to changes required to undertake the supported research activity.[ ]  **I permit AINSE to share the information provided in this form to a third party for the purpose of making the requested travel bookings.** |

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| Notes / Additional Information: |
| If you wish to provide additional information, please do so here. |
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**Please return the completed form to** **travelbookings@ainse.edu.au**